

Informal Joint Performance and Audit Scrutiny Committee



Forest Heath
District Council

Title of Report:	West Suffolk Annual Governance Statement – 2013/14 Action Plan Update	
Report No:	PAS/FH/15/007	
Report to and date:	Performance and Audit Scrutiny Committee	4 June 2015
Portfolio Holder:	To be confirmed at the Annual Council meeting on 27 May 2015.	
Lead Officer:	Jon Snares Service Manager (Internal Audit) Tel: 01284 757239 Email: jon.snares@westsuffolk.gov.uk	
Purpose of report:	To advise the Committee of action taken on the Annual Governance Statement Action Plan 2013/14.	
Recommendation:	It is <u>RECOMMENDED</u> that the Committee notes the position in respect of progress under the 2013/14 Action Plan for the Annual Governance Statement.	
Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i>	<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/>	
Consultation:	<ul style="list-style-type: none"> Appropriate consultation with those holding actions under the Plan has resulted in the information in the Plan being updated. 	
Alternative option(s):	<ul style="list-style-type: none"> N/A 	
Implications:		
Are there any financial implications? <i>If yes, please give details</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	<ul style="list-style-type: none"> 	

Are there any staffing implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> •	
Are there any ICT implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> •	
Are there any legal and/or policy implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> •	
Are there any equality implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> •	
Risk/opportunity assessment:		<i>(potential hazards or opportunities affecting corporate, service or project objectives)</i>	
Risk area	Inherent level of risk (before controls)	Controls	Residual risk (after controls)
Actions not concluded	Medium	Monitor the Action Plan and take necessary remedial action	Low
Ward(s) affected:		All	
Background papers: <i>(all background papers are to be published on the website and a link included)</i>		N/A	
Documents attached:		Appendix A – Action Plan for the Annual Governance Statement 2013/14.	

1. Key issues and reasons for recommendation

1.1 Background Information

1.1.1 The Annual Governance Statement for 2013/14 was approved at the Performance and Audit Scrutiny Committee as follows:

- St Edmundsbury Borough Council – 24 September 2014; and
- Forest Heath District Council – 25 September 2014.

1.1.2 Both Committees also approved an Action Plan for strengthening governance arrangements.

1.1.3 An update on progress against the agreed actions is attached as **Appendix A**.